

4.4.2. Procedure and Polices for Maintenance and Utilizing Physical, Academic and support facilities- Laboratory, Library, Sport Complex, Computer, Classrooms etc.

- ✓ The Governing Institution of the College Khalapur Taluka Shikshan Prasarak Mandal's, Khalapur has appointed consultant, Auditor and Supervisors for maintenance and expansion of physical facilities of KMC College, Khopoli.
- ✓ The College has various committees like, Building and maintenance committee, purchase committee, campus beautification committee, IT Infrastructure maintenance committee etc.
- ✓ In Library books are issued to all students for home lending for the period of seven days. Circulation of Books is done by using ILMS SLIM 21.
- ✓ Newspapers, Journals and Magazines are subscribed by the Library to cater to the information needs of Faculty and Students.
- ✓ The Library has subscribed to INFLIBNET N-LIST database which provides access to e-resources like e-books and e-journals. The database provides access to 6,000+ e-journals and 31,35,000+ e-books. Login ID of Faculty members and Students are created for access with remote access facility.
- ✓ The Library provides WebOPAC facility to students by which students and staff can access library catalogue. The WebOPAC helps the readers in knowing about New Arrivals, List of Journals and Magazines subscribed and about its latest issue received, List of Reference Books etc.
- ✓ Annual Maintenance Contract (AMC) of ILMS SLIM 21 is paid every year to Algorithyms consultancy Pvt. Ltd.
- ✓ Maintenance of computers LAN, internet connectivity, printers, copiers, Xerox Machines, UPS, Invertors, air conditioners, Generators and other electrical equipments is carried out whenever required by external resources.
- ✓ Minor maintenance of IT infrastructure like, installation of operating system, Network Services, Internet Services, Hardware Services are carried out by IT Lab Assistants and Teaching Staff.
- ✓ Mechanical assistance is made available for refilling of tonners, cartridges, electrification, plumbing, water tank cleaning, sanitation, etc. in time whenever required.
- ✓ Support staff is appointed on monthly wages for cleanliness for toilets, classrooms, laboratories, porch area, parking area etc.
- ✓ Regular inspection and maintenance and repairing of existing infrastructure is carried out as per the guidance of building and maintenance committee.

- ✓ The LMC members, Alumni and management of the college support in maintenance and upkeep of physical facilities by providing technical support and financial assistance.
- ✓ In Botany Department Bottle gardening is a syllabus oriented technique harnessed to educate the incumbent students to enlighten the bad effect of environmental degradation.
- ✓ Minor instruments in physics lab and chemistry lab other laboratories are maintained by teaching and non-teaching staff also by external resources whenever required.
- ✓ Equipments /Instruments suppliers also assist in calibration and maintenance as per the terms and conditions.
- ✓ Main Circuit Breaker (MCB), residual Current circuit breakers, Moulded Cases Circuit breakers (MCCB), Air Circuit Breakers (ACB), Earth Leakage Circuit Breakers (ELCB) at prominent power supply unites on the Campus and Laboratories are placed to prevent damages caused by voltage fluctuation.
- ✓ The college has separate pipeline of Khopoli Municipal Corporation for constant supply of drinking water. Besides this The College has its own bore-well and water tank.